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ITLC | International Teaching  
Learning Cooperative, LLC

# *Workbook*

Develop Your  
Professional Action Plan



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*One-Minute  
Paper*



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Instructions for the One-Minute Paper:

Set a timer for one minute; use that minute to write a response to the following prompt:

*What do you most enjoy about teaching? Write about what brings you energy and happiness or the reason(s) you wanted to become an educator.*

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**Course**

*Enrichment*



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## COURSE ENRICHMENT

*Take a few moments to think about the courses you will teach in the upcoming semester. Identify one concern or challenge you have, or anticipate having, in one of those courses.*

A) Describe the issue or challenge that you have identified.

B) Describe the ideal situation or exit behavior for the challenge identified.

C) To what extent are the contributing factors to the identified challenge related to student behavior (or lack thereof) and to what extent are the contributing factors related to your behavior (or lack thereof)?

D) What strategies might be implemented to assist in moving toward the desired state?

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*Take-Home  
Exam*



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## *Take-Home Exam*

*Instructions: Two to three weeks after the conference, review the issue or challenge you noted on the Course Enrichment page. In light of what you learned at the conference:*

1. What strategies have you implemented? Have they been successful? If not, what adjustments can be made?
2. Did you contact any new campus resources upon your return from the conference? If so, how have they helped? If not, who might you contact?
3. Review your notes from the conference and select one new concept or idea to try in the coming two weeks. Describe here briefly what you will attempt.
4. With whom did you speak and wish to have a follow-up conversation at a later time? Try for ten new contacts at this conference.

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*Networking &*  
Contacts



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*Reflections &*  
**Notes**



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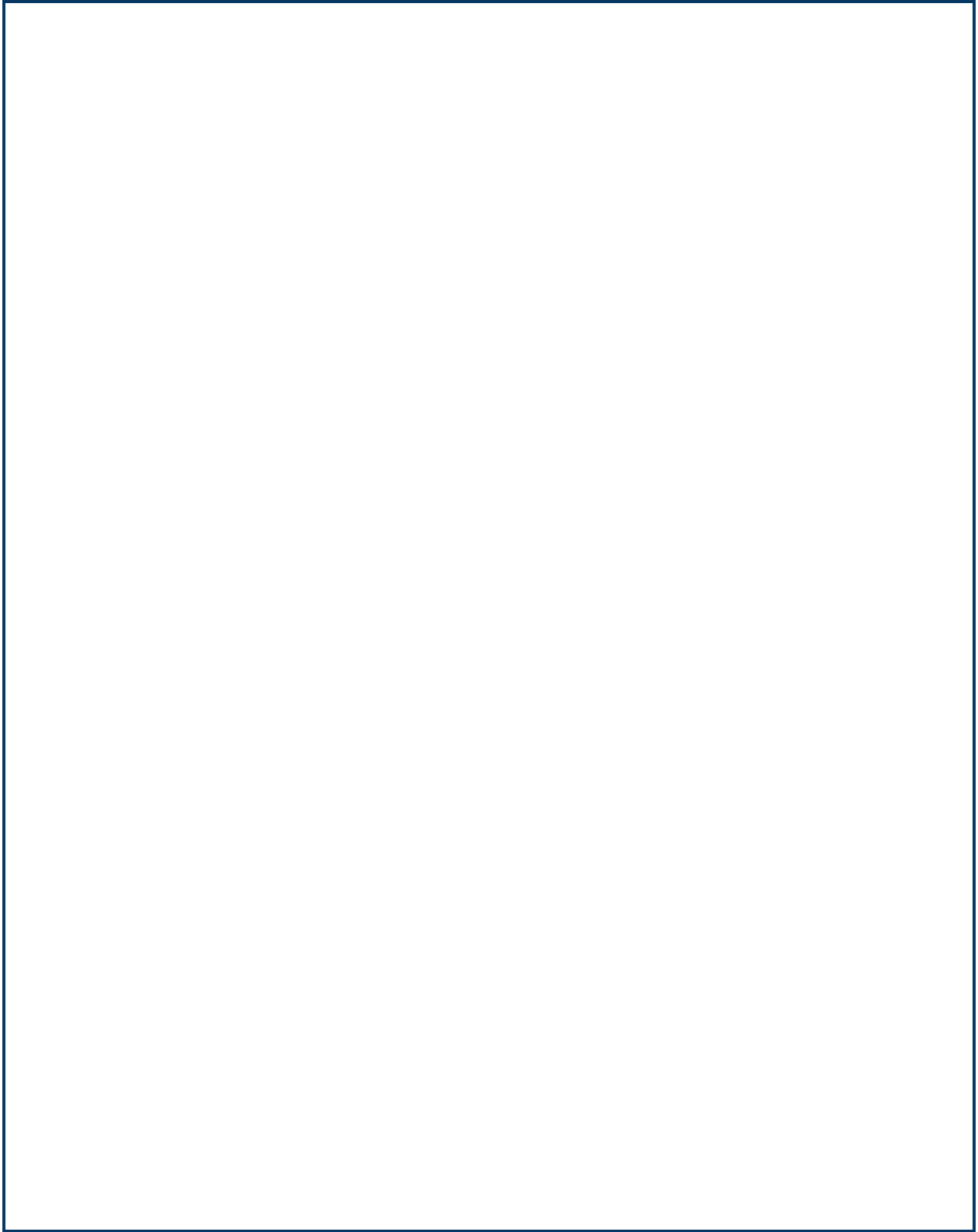






## Create Space!

We invite you to use this space to brainstorm, visualize, draw connections (or doodles), and explore other methods of engagement that go beyond text.







## *Thank You For...*

Take a few moments to write a thank-you to the group, board, or individual who encouraged or funded your trip to this conference. Consider sharing some of what you learned and intend to implement at your institution or the good connections you made. Feel free to stop by the registration desk for a free Thank-You note if you prefer to hand write the letter.

*Stamps are available for purchase, and letters can be mailed from the conference venue.*